

Verified Beef

Producer - Non Hormone Treated Cattle (NHTC) Verification

Age & Source Producer Requirements (Prerequisite)

1. Maintain a calving record
 - a. Record of the **first calf born** is the minimum requirement
2. Minimum of one form of identification
 - a. Brand (hot or freeze)
 - b. Ear notch
 - c. Ear tag
3. Tag cattle with RFID (electronic) tags purchased from Verified Beef (or another PVP) prior to shipment from original ranch
4. Provide a list of **unused** RFID tags to Verified Beef

NHTC Producer Requirements

1. **NO hormonal growth promotants (HGPs)** are allowed to be administered to animals. Any animal that receive a prohibited substance must be physically and visually identified as nonconforming (NC) and removed from the program.
2. Participate in a comprehensive (**ANNUAL**) on-site audit
 - a) Must be completed before shipment of NHTC cattle

The following to be kept in a three-ring binder for a minimum of 3 years

3. List of all feedstuffs and their sources utilized on operation
 - Forages and grains
 - Feed supplements (feed tag label)
 - Mineral (feed tag label)
 - *List must contain: product name, ingredients, and source*
4. List of HGPs used on operation
 - Implants (*Ralgro, Synovex, Component, Revalor, etc.*)
 - Synchronization Hormones (*Lutalyse, Prostamate, Fertagyl, GnRH, etc.*)
 - Feed Additives (*MGA, Optaflexx, Zilmaxx, etc.*)
5. Inventory and documents must be maintained pertaining to:
 - Products and feed sources that contain Hormonal Growth Promotants (HGPs)
 - Documents must include:
 - Purchase date & quantity
 - Dates of administration
 - Usage/dosage
 - Ending quantity

6. Letter or Affidavit of program compliance from Feed Manufacturer(s)
 - Must address two things:
 - Does feed manufacturer handle any HGPs?
 - If so, are they following State and or Federal residue avoidance Good Management Practices (GMPs)?
 - Verified Beef will provide sample affidavit form if company does not have a standard form.
7. Any changes to approved feed and drug lists
8. Documented Procedures
 - a. Fall out cattle
 - b. Ranch compliance procedures
 - c. Ranch staff training and understanding of program requirements
 - d. Shipping procedure for program compliant cattle
 - e. Receiving procedure for program compliant cattle

Required Forms

1. Enrollment Form (**ANNUALLY**)
2. Supplier Training Quizzes (**ANNUALLY**)
3. Copy of acceptable calving record (*see supplier training for acceptable records*)

**The Enrollment Form, Supplier Training Quiz and calving records can be faxed or emailed.*

Verified Beef Recommends:

1. Complete tag worksheets (sent with the box of RFID tags or electronically)
 - Ranch tag and RFID tag cross reference is necessary to replace a lost RFID tag
 - Send a copy to Verified Beef
2. Participate in Beef Quality Assurance (BQA) training
 - www.bqa.org
3. Provide feedback to Verified Beef through
 - Customer surveys
 - Questions, comments, and concerns

Verified Beef

VB-NE3 Verification

Age & Source Producer Requirements (Prerequisite)

1. Maintain a calving record
 - a. Record of the **first calf born** is the minimum requirement
2. Minimum of one form of identification
 - a. Brand (hot or freeze)
 - b. Ear notch
 - c. Ear tag
3. Tag cattle with RFID (electronic) tags purchased from Verified Beef (or another PVP) prior to shipment from original ranch
4. Provide a list of **unused** RFID tags to Verified Beef

VB-NE3 Producer Requirements

1. **NO Antibiotics, hormonal growth promotants (HGPs), or Mammalian and Avian By-products** are allowed to be administered to animals. Any animal that receive a prohibited substance must be physically and visually identified as nonconforming (NC) and removed from the program.
2. Participate in a comprehensive (**ANNUAL**) on-site audit (ranch visit)
 - a. Must be completed before shipment of VB-NE3 cattle

The following to be kept in a three-ring binder for a minimum of 3 years

3. List of all feedstuffs and their sources utilized on operation
 - Forages and grains
 - Feed supplements (feed tag label)
 - Mineral (feed tag label)
 - *List must contain: product name, ingredients, and source*
5. List of Antibiotics used on the ranch
 - Injectibles (*LA 200, Nuflor, Draxxin, etc.*)
 - Sub-therapeutic (*Chlortetracyclines, etc.*)
 - Ionophores (*Rumensin, Bovatec, etc.*)
4. List of HGPs used on operation
 - Implants (*Ralgro, Synovex, Component, Revalor, etc.*)
 - Synchronization Hormones (*Lutalyse, Prostamate, Fertagyl, GnRH, etc.*)
 - Feed Additives (*MGA, Optaflexx, Zilmaxx, etc.*)
6. List of animal by-products used on the operation

7. Inventory and documents must be maintained pertaining to:
 - a. Products and feed sources that contain Antibiotics, HGPs, and Mammalian or Avian By-Products
 - b. Documents must include:
 - Purchase date & quantity
 - Dates of administration
 - Usage/dosage
 - Ending quantity
8. Letter or Affidavit of program compliance from Feed Manufacturer(s)
 - a. Must address two things:
 - Does feed manufacturer handle any HGPs, or Mammalian and Avian By-Products??
 - If so, are they following State and or Federal residue avoidance Good Management Practices (GMPs)?
 - b. Verified Beef will provide sample affidavit form if company does not have a standard form.
9. Any changes to approved feed and drug lists
10. Documented Procedures
 - a. Fall out cattle
 - b. Ranch compliance procedures
 - c. Ranch staff training and understanding of program requirements
 - d. Shipping procedure for program compliant cattle
 - e. Receiving procedure for program compliant cattle

Required Forms

1. Enrollment Form (**ANNUALLY**)
2. Supplier Training Quizzes (**ANNUALLY**)
3. Copy of acceptable calving record (*see supplier training for acceptable records*)

**The Enrollment Form, Supplier Training Quiz and calving records can be faxed or emailed.*

Verified Beef Recommends:

1. Complete tag worksheets (sent with the box of RFID tags or electronically)
 - a. Ranch tag and RFID tag cross reference is necessary to replace a lost RFID tag
 - b. Send a copy to Verified Beef
2. Participate in Beef Quality Assurance (BQA) training
 - a. www.bqa.org
3. Provide feedback to Verified Beef through
 - a. Customer surveys
 - b. Questions, comments, and concerns



VB-NE3 Parasite Treatment and Control Plan

209 S. 19th Avenue Suite 3
Bozeman, MT 59718
(406) 867-Beef (2333)
Fax: 888-500-0903

The use of Deccox (decoquinate) and Corid (amprolium) for the treatment and prevention of coccidia, as approved by FDA is permitted as part of a documented parasite control program and shall not be used in combination with an ionophore.

This document must be included in the program manual for any VB-NE3 operations that intend to use these products.

Product(s) to be used: _____

Please attach product label(s)

Please describe how this product will be used - (Include date(s) of administration and amounts that will be used):



Pricing Schedule

209 S. 19th Avenue Suite 3
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Age and Source Verification (includes EID Tag)

Enrollment, Verification, Audit and EID Tag \$3.00 per head

***** If tags are obtained from a source other than VB, there will be a \$1.50 per head processing fee charged.**

Tag Applicator	\$20.00
Tag Readers	Please contact VB Office for current pricing
Shipping and Handling	\$20.00 for most shipments

Non Hormone Treated Cattle (NHTC) and/or VB-NE3 Program

RFID Tags	\$3.00 per head
Initial Enrollment Fee & Audit	\$1,000 per ranch
Annual Re-enrollment Fee & Audit	\$750 per ranch
Travel Expense for Annual Audit	Varies with Location**

**May include plane ticket, hotel, meals, mileage, etc.

Cattle Care & Handling

Initial Enrollment Fee & Audit	\$1,000 per ranch
Annual Re-enrollment Fee & Audit	\$750 per ranch
Travel Expense for Annual Audit	Varies with Location

If combined with NHTC, VB-NE3 or Stocker program(s) the fee is \$250.

On January 9, 2013, the U.S. Department of Agriculture (USDA) published a final rule establishing general regulations for improving the traceability of U.S. livestock moving interstate. The rule became effective on March 11, 2013.

Under the final rule, unless specifically exempted, livestock moved interstate would have to be officially identified and accompanied by an interstate certificate of veterinary inspection or other documentation, such as owner-shipper statements or brand certificates.

Verified Beef will issue 840 tags as a **standard practice**.

Non-840 tags are available upon request.

NOTE: A Premise ID, obtained from your State Animal Health Official, is required prior to the shipment of 840 tags.



Verified Beef Enrollment Form



Date	_____
Ranch Name	_____
Mailing Address	_____
Contact Person	_____
City, State, ZIP	_____
Office Phone	_____
Shipping Address	_____
Cell Phone	_____
City, State, ZIP	_____
Fax	_____
Alternate Contact	_____
Email	_____
Relationship	_____
Premise ID # **	_____
County	_____
Referred by	_____
Phone	_____

****Tags will be 840 series unless special ordered. Contact VB office with questions**

Services Requested:

<input type="checkbox"/> Age & Source	<input type="checkbox"/> RFC - Reputation Feeder Cattle	<input type="checkbox"/> VB-NE3 – VB Never Ever 3
<input type="checkbox"/>	<input type="checkbox"/> NHTC – Non-Hormone Treated Cattle	<input type="checkbox"/> CCH – Cattle Care & Handling

Currently enrolled in PVP? Yes No If Yes, Company Name: _____

Number of tags requested _____ Enrolled program(s): ASV NHTC NE3

Date Needed by _____ Need Allflex applicator? Yes No

This operation consist of:

<input type="checkbox"/> Cow-calf	<input type="checkbox"/> Stocker	<input type="checkbox"/> Background/Grower
<input type="checkbox"/> Seedstock	<input type="checkbox"/> Yearling	

Have any of the following been purchased:

<input type="checkbox"/> Cow-calf Pairs	<input type="checkbox"/> Yearlings
<input type="checkbox"/> Graft Calves	<input type="checkbox"/> None

Calving information recorded:

<input type="checkbox"/> First calf born	<input type="checkbox"/> Bull turnout date
<input type="checkbox"/> Individual DOB	<input type="checkbox"/> AI date

Records are maintained using:

<input type="checkbox"/> Calving book	<input type="checkbox"/> Calendar
<input type="checkbox"/> Software Program	<input type="checkbox"/> Spreadsheet

Calendar Year of Birth: _____ First Calf DOB _____ Last Calf DOB _____

Number of Breeding Females _____

Does the ranch have more than one individually managed operation? Yes No

Are you cattle commingled with other herds? Yes No

Calf Identification Method Brand Ranch Tag Crop Tattoo

Continued on next page

Version: 11/10/2016



Verified Beef Enrollment Form



Typical marketing date _____ Typical shipping date _____

Marketing Method :

Private Treaty

Retained Ownership

Auction Market

Video Auction

	Name	Representative	Phone Number
Private Treaty			
Retained Ownership			
Auction Market			
Video Auction			

Approximate number of calves marketed?

S	H

Typical sale weight of calves?

S	H

Verified Beef Producer Agreement

I have read and understand all Verified Beef's participation requirements. I affirm that I am subject to all relevant trademark and patent laws. I agree to comply with all requirements, and understand that I am responsible for the accuracy of all information provided to Verified Beef. I agree to make available to representatives of Verified Beef all records pertaining to cattle enrollment. I agree to indemnify Verified Beef from any liability for errors, mistakes, or omissions in the information that I provide.

As a participant in the Verified Beef program I understand that I am subject to a random onsite audit by Verified Beef and/or the United States Department of Agriculture (USDA).

In the event you default on your account, you agree to pay all costs of collection including but not limited to collection fees up to 50 percent of any unpaid balance which is turned over to a third party collection company in addition to attorney fees and court costs.

Producer Name (printed)
(entering name electronically serves as signature)

Producer Signature

Date

CONFIDENTIALITY: Animal disease trace back data may be accessed by State and/or Federal Animal Health Officials to support animal disease traceability systems. This data is limited to animal ID, date, place of movement from and place of movement to and is confidentially maintained in a relational database. Animal traceability/movement data is only made available to State and/or Federal Animal Health Officials for individual animals in response to specific requests in the event of animal health issues that require such information to facilitate resolution of such issues critical to the protection of the national herd

Version: 11/10/2016

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Supplier Training Materials

Age and Source

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Fax: 888-500-0903

The *Verified Beef Supplier Training Materials* are designed to inform the producer (supplier) of Age and Source verified cattle about the policies and procedures of the Verified Beef program. Following the review of this material, each producer is required to pass the *Supplier Training Quiz*.

Definitions:

Purchased Pairs and Graft Calves: are **not** eligible for Verified Beef PVP program enrollment unless they were enrolled by the original ranch. Purchased calves must be uniquely identified and may not be enrolled in the same group as home raised calves.

Age and Source Verification: Qualifies cattle for certain US export markets. Animals must be traceable to the ranch of origin and meet age restrictions (under 30 months for Japan and Europe).

Program compliant Tag: A PCT is a 1-time use, tamper-evident tag, which contains a non-repeatable, unique number. The tag is unique and specific to the Program. It may be an RFID or a visual tag.

Third Party Verification: The verification of Age and Source of cattle by an entity other than the cow-calf producer, feedlot, stocker, or backgrounder that is qualifying cattle for export. Third Party verification must be completed by a USDA approved Process Verified Program (PVP) or Quality Systems Assessment (QSA).

Process Verified Program (PVP): USDA approved process for Age and Source verification by a third party. The PVP outlines the policies and procedures that must be followed for Age and Source verification.

Quality Systems Assessment (QSA): Similar to PVP but is specific to a particular operation, such as a feedlot.

Radio Frequency Identification Tag (RFID Tag): Ear tag with built in radio frequency chip. Each RFID Tag has a unique 15 digit identification number. No information other than the unique number is actually stored on the tag. The tag number is used to track cattle in the Verified Beef database.

Premise ID: A USDA Premise ID is NOT required for enrollment in Verified Beef programs. A USDA Premise ID IS required for the use of Program Compliant Tags with a 840 prefix.

However, without 840 tags, Verified Beef is not liable for compliance with the Import/Export rules established by individual states when shipping cattle less than 18 months of age across state lines.

Calving Group: The calving group is used for the *Age Verification* of the cattle. The age of the calving group is the age of the earliest calf born in a given calving season.

Calving Season: The calving season is specific to the time the calves are born. In most cases calving season will be spring or fall.

A supplier with multiple calving seasons must be able to uniquely identify the individual groups.



Supplier Training Materials

Age and Source

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Verified Beef Policies and Procedures:

Tags

- All cattle enrolled under the VB PVP must be tagged with a program compliant tag purchased from VB or through another PVP. Program compliant RFID tags are required for Age and Source verification alone. Age and Source verification in combination with CM may be either RFID or Panel.
 - The program compliant tag must be applied **before** the animal leaves the ranch of origin.
 - Cattle may be tagged at birth, branding or weaning/pre-conditioning.
 - Tags are assigned to a specific calving group
 - Unused tags may be transferred from one calving group to another by the VB administrator.
 - The producer should report unused or destroyed tags to the VB Administrator so that they can be transferred to a different calving group.

Required Records

- Calving Records

The minimum requirement for the producer is to keep a record of the first calf born. This record must be written down or saved electronically. Qualifying records include but are not limited to:

 - Calendar / Journal
 - Spreadsheet
 - Calving Book
 - Cow Herd Management Software
- Each producer is required to keep calving records for a minimum of *3 years*.
- A copy of an acceptable calving record must be submitted to VB.

Audits

An audit consists of reviewing the records and production practices of each producer. The audit will verify the producer understands the policy and procedure requirements needed for VB PVP compliance. Calving records will be inspected, program compliant tag conformity will be evaluated, and the separation of individual calving groups reviewed. Producers who commingle different calving groups will be required to provide proof of the individual identification between groups.

Age and Source verification audits will be performed via a phone interview. On-site audits are only required for: 1) a **random 3%** of all Age and Source verification participants, and 2) any operations deemed to be high risk for non-compliance. Audits may be performed by Verified Beef and/or the USDA.

Services Provided by Verified Beef:

- USDA compliant Age and Source Verification. Enrolled cattle are eligible for Japanese export market if cattle are harvested prior to reaching 30 months of age.



Age and Source Supplier Training Quiz

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1. Third party verification of Age and Source information is required to participate in the USDA export program? Yes / No

2. Which of the following are eligible for Age & Source Verification under the Verified Beef program?
 - a. Home Raised Calves
 - b. Purchased Pairs
 - c. Graft Calves (from another herd)
 - d. All of the above

3. Which of the following are required for USDA export verification?
 - a. Registered with an approved QSA/PVP program
 - b. Animals must be traceable to original premise
 - c. Age at harvest must be less than 30 months for Japanese market
 - d. Must maintain calving records for 3 years as a cow-calf producer
 - e. All the above

4. You must have a USDA Premise number to participate in the Verified Beef Age and Source verification program? Yes / No

5. Verified Beef requires the use of program compliant tags? Yes / No

6. In order to meet Verified Beef Age & Source verification requirements, program compliant tags can be applied after the calves leave the ranch of origin? Yes / No

7. Program compliant tags are issued by Verified Beef by calving group and ranch? Yes / No

8. In order to use Verified Beef tags with a different calving group than issued, which is the correct procedure?
 - a. You paid for the tags, so yes use it where you want.
 - b. You move the tag to a different calving group in the database.
 - c. Request the tag is moved by the Verified Beef administrator.

9. The birth date used to identify calving group should be the date of first born calf? Yes / No

10. If you have a spring and fall calving herd, you must be able to uniquely identify each group? Yes / No

Producer Signature: _____

Date: _____



Supplier Training NHTC and VB-NE3

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*The Verified Beef Supplier Training Materials are designed to inform the producer (supplier) of Age and Source, NHTC and, VB-NE3 cattle about the policies and procedures of the Verified Beef program. Following the review of this material the producer is required to pass the *Supplier Training Quiz*.*

Definitions:

Purchased Pairs and Graft Calves: are **not** eligible for Verified Beef PVP program enrollment unless they were enrolled by the original ranch. Purchased calves must be uniquely identified and may not be enrolled in the same group as home raised calves.

Age and Source Verification: Qualifies cattle for certain US export markets. Animals must be traceable to the ranch of origin and meet age restrictions (under 30 months for Japan and Europe).

Third Party Verification: The verification of Age and Source of cattle by an entity other than the cow-calf producer, feedlot, stocker, or backgrounder that is qualifying cattle for export. Third Party verification must be completed by USDA approved Process Verification Program (PVP) or Quality Systems Assessment (QSA).

Process Verification Program (PVP): USDA approved process for Age and Source verification by a third party. The PVP outlines the policies and procedures that must be followed for Age and Source verification.

Quality Systems Assessment (QSA): Similar to PVP but is specific to a particular operation, such as a feedlot.

Program compliant Tag: A PCT is a 1-time use, tamper-evident tag, which contains a non-repeatable, unique number. The tag is unique and specific to the Program. It may be an RFID or a visual tag.

Radio Frequency Identification Tag (RFID Tag): Ear tag with built in radio frequency chip. Each RFID Tag has a unique 15 digit identification number. No information other than the unique number is actually stored on the tag. The tag number is used track cattle in the Verified Beef Database.

Premise ID: A USDA Premise ID is NOT required for enrollment in Verified Beef programs. A USDA Premise ID IS required for the use of Program Compliant Tags with a 840 prefix.

However, without 840 tags, Verified Beef is not liable for compliance with the Import/Export rules established by individual states when shipping cattle less than 18 months of age across state lines.

Calving Group: The calving group is used for the *Age Verification* of the cattle. The age of the calving group is the age of the earliest calf born in a given calving season.

Calving Season: The calving season is specific to the time the calves are born. In most cases calving season will be spring or fall.

A supplier with multiple calving seasons must be able to uniquely identify the individual groups.



Supplier Training NHTC and VB-NE3

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No antibiotics: No antibiotics can be administered (through feed, water, or by injection) from birth to slaughter. This includes low-level (sub-therapeutic) or therapeutic level doses of antibiotics, sulfonamides, ionophores, or any other synthetic antimicrobial. The use of Deccox (decoquinat) and Corid (amprolium) for the treatment and prevention of coccidia, as approved by FDA, is permitted as part of a documented parasite control program and shall not be used in combination with an ionophore (*pertains to the VB-NE3 program only*).

No hormonal growth promotants (HGP): The administration of hormonal growth promotants (HGPs) including natural hormones, synthetic hormones, estrus suppressants, beta agonists, or other synthetic growth promotants, is prohibited from birth to slaughter. No feed additives, compounds, or implants that would cause faster than normal weight gains and growth are allowed (*pertains to the NHTC and VB-NE3 programs only*).

No animal by-products: Mammalian and avian by-products are not allowed in feed, except milk or non-medicated milk replacer prior to weaning. These by-products include animal waste (e.g. poultry litter) and by-products as defined by 9 CFR 301.2 (e.g. products derived from the slaughter/harvest process including meat and fat). Fish by-products and vitamins and mineral supplementation are permissible. However, if fish by-products are used in feed, it must be documented and declared (*pertains to the VB-NE3 program only*).

Non-hormone Treated Cattle (NHTC): Cattle must meet all requirements of source and age verification. Animals must not be administered hormonal growth promotants (HGPs) at any time during their life. A complete list of all feeds and feed supplements used on the operation must be kept. Detailed inventory records of all HGPs used on the operation must also be kept. Any animal that receives a HGP must be identified as nonconforming (NC) and removed from the program.

VB-NE3: Cattle must meet all requirements of source and age verification. Animals must be raised without growth promotants, antibiotics, or mammalian or avian by-products throughout the animal's life. A complete list of all feeds and feed supplements used on the operation must be kept. Detailed inventory records of all antibiotics, HGPs, and animal byproducts used on the operation must also be kept. Any animal that receives any VB-NE3 prohibited substances (such as antibiotic treatment for illness) must be identified as nonconforming (NC) and removed from the program.



Supplier Training NHTC and VB-NE3

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Verified Beef Policies and Procedures:

RFID Tags

- All cattle enrolled under the VB PVP for NHTC or VB-NE3 must be tagged with program compliant RFID tags purchased from VB or through another PVP.
 - The RFID Tag must be applied before the animal leaves the ranch of origin.
 - Cattle may be tagged at birth, branding or weaning/pre-conditioning.
 - RFID Tags are assigned to a specific calving group
 - Unused tags may be transferred from one calving group to another by the VB administrator.
 - The producer should report unused or destroyed RFID tags to the VB Administrator.
- Premise ID
 - A USDA Premise ID is not required for participation in either the NHTC or VB-NE3 program.
 - A USDA Premise ID **IS** required if using tags which begin with a 840 prefix.

Required Records

- Calving Records

The minimum requirement is for producer is to keep a record of the first calf born. This record must be written down or saved electronically. Qualifying records include but are not limited to:

 - Calendar / Journal
 - Calving Book
 - Spreadsheet
 - Cow Management Software
- The producer is required to keep records for a minimum of *3 years*.
- A copy of an acceptable calving record must be submitted to VB.
- NHTC/VB-NE3: Additional requirements are described below:
 - A program manual must be constructed and kept up to date at each supplier location.
 - All suppliers must maintain a complete list of all feeds and feed supplements used on the operation. This list must include sources of those feeds.
 - NHTC Suppliers must obtain and keep on file a letter or affidavit from feed suppliers concerning the feed supplier's use of HGP's.
 - VB-NE3 suppliers must obtain and keep on file a letter or affidavit from feed suppliers concerning the feed supplier's use of HGP's, Antibiotics, and Animal Byproducts.
 - NHTC suppliers must maintain a complete inventory record of all HGP's kept and used on the operation. This includes acquisition and use of these products.
 - VB-NE3 suppliers must keep a complete inventory record of all HGP's, Antibiotics, and Animal Byproducts kept and used on the operation.
 - All suppliers must document fall-out procedures used to establish unique identification and control any non-conforming cattle in a specified group. The



Supplier Training NHTC and VB-NE3

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fall-out procedure may include notching hang tags, attaching a new hang tag, etc. The procedure must be approved by VB before a supplier will be approved.

- Fall-out cattle from one program may be eligible for compliance in another program. *For example:* A VB-NE3 calf that is treated with antibiotics is still eligible for NHTC or Age and Source.
- A VB shipping document must accompany each shipment of NHTC or VB-NE3 animals that occurs due to sale or transfer of custody. Suppliers should keep a copy for their own records.

Audits

An audit consists of reviewing the records and production practices of each producer. The audit will verify that the producer understands and meets the policy and procedure requirements needed for VB PVP compliance. Calving records will be inspected, RFID tag compliance will be evaluated, and the separation of individual calving groups reviewed. Producers who commingle with different calving groups will be required to provide proof of the individual identification between groups.

Age & Source verification audits will be performed via a phone interview. On-site audits are only required for: 1) a **random 3%** of all Age and Source verification participants, and 2) any operations deemed to be high risk for non-compliance. All NHTC and VB-NE3 suppliers will require an on-site audit on at least an annual basis.

*****This on-site audit must be completed prior to shipment of any NHTC or VB-NE3 animals from the operation.**

Promotional Material

Any advertisement of cattle as NHTC or VB-NE3 must be submitted to VB for USDA approval before that promotional material is made public.

Services Provided by Verified Beef:

- USDA compliant Age and Source Verification. Enrolled cattle are eligible for specific export markets if cattle are harvested prior to reaching 30 months of age.
- Database for tracking Age and Source Verified cattle (on the VB website).
- USDA Non Hormone Treated Cattle (NHTC) verification. Enrolled cattle are eligible for European Union export market if cattle are harvested prior to reaching 30 months of age.
- VB-NE3 verification.



NHTC and VB-NE3 Supplier Training Quiz

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Fax: 888-500-0903

General process questions:

1. Third party verification of Age and Source information is required to participate in the NHTC and VB-NE3 export programs? Yes / No
2. The “fall-out” procedures consist of which of these?
 a. Documented procedures
 b. Visual identification
 c. Verified Beef approval
 d. All of the above
3. To gain initial approval as a NHTC or VB-NE3 cow/calf supplier, you must submit to an on-site audit by Verified Beef? Yes / No
4. You must have a current manufacturer’s affidavit from your feed supplier(s) on file? Yes / No
5. USDA requires the use of a RFID tag to be used in the NHTC or VB-NE3 program? Yes / No
6. NHTC or VB-NE3 requirements must be maintained from birth to slaughter of the animal? Yes / No
7. Which of the following are required for NHTC export verification?
 a. Registered with an approved QSA/PVP program
 b. Animals must be traceable to original premise
 c. Age at harvest must be less than 30 months for the Japanese and European Union market
 d. Must maintain records of all HGPs and feeds acquired and used
 e. Must maintain calving records for 3 years as a cow-calf operator
 f. All the above
8. If I have a “fall-out” calf, I can keep the calf in my herd, as long as it is identified and recorded according to my VB approved “fall-out” procedures. Otherwise, the entire herd would be considered non-conforming. Yes / No

NE3 questions (answer only if enrolling in VB-NE3)

9. If a calf gets ill and must be treated with antibiotics, can it remain a VB-NE3 qualified calf? Yes / No
10. If I feed my cattle fish by-products, am I in non-conformance with VB-NE3? Yes / No

Producer Signature: _____

Date: _____



Feed, Antibiotic, and Drug Listing

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 (406) 867-Beef (2333)
 Fax: 888-500-0903

Please list all products stored on the premise, and attach labels or copies of labels, as appropriate. The label should indicate source and ingredients.

Producer Name:		Date:
PVP/QMS Program:		
Forages & Grains	Source	VB Use Only
Feed Supplements, Additives, and Minerals	Source	



Feed, Antibiotic, and Drug Listing

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Growth Promotants and Other Hormones	Source	VB Use Only
Antibiotics	Source	
Other Drugs	Source	



Changes to Feed, Antibiotics and Drug Listing

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Bozeman, MT 59718
(406) 867-Beef (2333)
Fax: 888-500-0903

The products listed on this form have been added to or taken from the Feed, Antibiotics, and Drugs Listing form previously submitted to Verified Beef. As a supplier of *NHTC, or VB-NE3, (circle one)* verified cattle, I agree not to administer any of the below listed products until after receiving approval from Verified Beef.

Product	Source	VB use Only

Date: _____

Producer Signature: _____

Verified Beef Representative: _____ Date: _____



Fall-Out Procedures

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Fax: 888-500-0903

Producer Name:

Date:

PVP/QMS Program:

Fall-Out Procedure:

When is the animal identified?

How is the animal identified?

Is there a secondary identification procedure?

Who is in charge of identifying non-compliant cattle?

How are the records kept for fall-out cattle?



Fall-Out Procedures

Fall-Out Cattle Records

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Bozeman, MT 59718
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Fax: 888-500-0903

Ranch ID	EID	Fall-Out ID	Date	Reason/Treatment



Fall-Out Products Inventory

209 S. 19th Avenue Suite 3
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Fax: 888-500-0903

Product: _____

Date	Amount	Action (Purchase, Usage)	End Inventory

Verified Beef – Policies and Procedures NHTC or VB-NE3 Requirements and Disqualification Procedures – Producer Level	Policy Number:	OP 9
	Issue Date:	8/14/08
	Revision Number:	6
	Revision Date:	4/1/16
Approved by: Verified Beef, LLC		

I. Purpose:

To define policy and establish procedures for producers to participate in VB NHTC or VB-NE3 programs. The purpose of this process is to standardize how the NHTC, VB-NE3 programs need to handle disqualification from a program due to exposure to unauthorized drugs, feed, additives or other substances. Additionally, procedures should the supplier lose control over a calf that is enrolled in one of these programs are defined.

II. Policy:

VB is fully committed to supporting all producers in meeting all requirements for NHTC or VB-NE3 verification to comply with USDA export laws and regulations and meat packer/processor requirements. Also, to maintain a process that will control all quality system records.

III. General:

- A. All producers must comply with procedures outlined in OP8 Producer Participation. Age and Source qualification and enrollment is the foundation of the VB program and must be part of NHTC or VB-NE3 program.
- B. All cattle groups must be enrolled in the same program (Age and Source, NHTC, or VB-NE3). More than one group can be enrolled by a supplier with different categories of programs, but the groups must be visually identifiable to a specific program. A premise/ranch could have more than one group enrolled and in a different program. For example, a ranch could have heifers enrolled in NHTC or VB-NE3, and the steers enrolled as Age and Source thereby allowing the steers to be implanted with HGP. These groups could be co-mingled because they would be readily identifiable by sex and/or separate ranch hang tag. The two groups would be required to follow the more restrictive regiment for the most restrictive program – i.e. NHTC or VB-NE3. Full documentation of all HGP products and usage would have to be accountable in ranch records.
- C. Multiple NHTC and VB-NE3 programs could be enrolled on the same premise, but must be uniquely visually identifiable to a specific group and must be totally segregated (pasture, feeding areas, etc.); or if co-mingled, all cattle must follow the most restrictive program requirement – i.e. VB-NE3. Full documentation of all drugs and feed products and usage would have to be accountable in ranch records.
- D. Supplier will document procedures used to establish unique identification and control any non-compliant cattle in a specified group. The procedures, called fall-out, will identify non-conforming cattle. These procedures may include notching hang tags, attaching a new or different colored ear tag, etc. The procedure must be approved by the auditor before the supplier will be approved. If a calf is enrolled in NHTC or VB-NE3 and is disqualified from the program, the ranch must follow

Verified Beef – Policies and Procedures	Policy Number:	OP 9
NHTC or VB-NE3 Requirements and Disqualification Procedures		

their approved fall-out procedure that identifies the non-conforming calf. The non-conforming calf may be eligible for other programs such as Age and Source.

- E. Detailed records will be kept on all purchases of any drug, feed, additive, implants, vitamins, and minerals used on the ranch. This includes a list of ingredients or labels, a record of quantity administered or used, date, and cattle affected (group or individual lot or RFID tag). The producer will maintain records on acquisition, inventory, use, and disposal of items above.
- F. When feed or supplements are obtained from a source that processes feeds containing HGPs, the source must periodically test feeds to ensure procedures are in place to prevent HGP-treated feeds from being sold to suppliers of NHTC/VB-NE3 cattle. Alternatively, if a feed supplier has an additive-control program monitored by a state or federal government agency, the producer must obtain, and provide a copy to VB, a certificate of compliance or letter of guarantee stating that feed to be used for NHTC/VB-NE3 cattle is free of HGPs.
- G. Supplier will maintain letters of acknowledgement from feed sources with regard to specific programs and requirements of that program. These letters must be kept on file by the supplier.
- H. Supplier must have a VB approved list of all drugs and feed authorized in the program. If an exception is requested, documentation of approval must be on file from VB.
- I. When NHTC/VB-NE3 cattle are sold, shipping documents must accompany each shipment of animals that occurs due to sale or transfer of custody. Shipping documents must have the statement “Cattle Meet EV Program Requirements for the EU” and clearly identify the animals by RFID number and quantity.

Definitions

Compliance: All employees are required to comply with corporate policies and procedures as they relate to their job responsibilities.

No Antibiotics can be administered whether through feed, water, or by injection, from birth to slaughter. This includes low-level (sub-therapeutic) or therapeutic level doses of antibiotics, sulfonamides, ionophores, or any other synthetic antimicrobial. The use of Deccox (decoquinat) and Corid (amprolium) for the treatment and prevention of coccidia as approved by FDA is permitted as part of a documented parasite control program and shall not be used in combination with an ionophore.

No Hormonal Growth Promotants (HGPs) can be administered from birth to slaughter-including natural hormones, synthetic hormones, estrus suppressants, beta agonists or other synthetic growth promotants.

Verified Beef – Policies and Procedures	Policy Number:	OP 9
NHTC or VB-NE3 Requirements and Disqualification Procedures		

No Animal By-Products: Mammalian and avian by-products are not allowed in the feed. These by-products include animal waste (e.g. poultry litter) and by-products as defined by 9 CFR 301.2 (e.g. products derived from the slaughter/harvest process including meat and fat). Fish by-products are allowed but must be declared and documented. Vitamin and mineral supplementation are also allowed.

IV. Procedures:

A. NHTC/VB-NE3: If a calf is disqualified, the supplier must:

1. Segregate the calf in a holding pen.
2. Implement “fall-out” procedures.
 - a. This includes VB approved procedures for visually identification of a “fall-out” calf – notch ear tag; apply new hang tag, etc. Use a VB red hang tag, alternate procedure available through VB, to visually identify “fall-out” calf.
 - b. If administrated an antibiotic, due to illness, input that into ranch records, including amount of drug administrated.
 - c. Entry information into the ranch records under health records for that “fall-out” calf RFID number.
 3. Write down the RFID number and notify VB.
 4. VB annotates RFID number as treated in database and reason for “fall-out”.
5. Record event in supplier records.
6. Keep calf segregated through “fall-out” procedures.
7. Calf remains eligible for Age and Source verification.

V. Attachments:

None

Verified Beef – Policies and Procedures	Policy Number:	OP 10
	Issue Date:	2/26/09
	Revision Number:	5.0
	Revision Date:	4/1/16
Shipping Procedures		
Approved by: Verified Beef, LLC.		

I. Purpose:

To define policy and establish procedures for transfer of possession or ownership (shipping) for cattle enrolled in, and certified under, one or more the following USDA PVPs; NHTC, VB-NE3, or Cattle Care & Handling.

II. Policy:

VB is fully committed to the supporting all producers, stocker, and backgrounder operations to meet all their requirements for shipping documentation and control and verification of cattle to comply with USDA requirements and regulations. It is also the policy to maintain a process that will control all quality system records.

III. General:

- A. Program participation consists of an enrollment certificate for the appropriate PVP/QSA program (NHTC, VB-NE3, CM, or Cattle Care & Handling). A visual inspection of cattle being shipped with comments, head count, and verification of identification of non-conforming animals. The VB shipping document will include, trucking company, date, number of cattle shipped, producer plus origin of shipment, destination, driver's signature, and producer's signature. Upon request by the party receiving the shipment, a copy of the official VB certificate will be forwarded to the destination of the cattle by VB staff. Tag numbers approved under any VB program are available on the Verified Beef website.
- B. If the number of cattle loaded is less than a truckload, and the driver intends to load additional cattle, the driver must have procedures to segregate and/or clearly visually identify cattle on different manifests. A signed affidavit describing his procedure will be required.
- C. The shipping and receiving entities must maintain a copy of shipping records for three years.

Verified Beef – Policies and Procedures	Policy Number:	OP 10
Shipping Procedures		

IV. Procedures:

A. Prior to Shipment:

1. The shipper is responsible to notify VB that cattle from a given cattle group will be shipped on or about a given date.
2. VB will verify that the supplier has identified non-conforming animals, confirm the shipping date, and number of cattle to be shipped.
3. VB will communicate with final destination and determine the appropriate date for providing the official PVP certificate.

B. At Shipment:

1. Producers and facilities will visually inspect all cattle being shipped for non-conformance, and ensure all shipping documents are provided to the driver. The shipping document will include, trucking company, date, number of cattle shipped, producer's or operation's full name, origin (location) of shipment, destination, driver's signature and the Operation Representative's signature.
2. Driver will transfer shipping document along with cattle from the point of origin to the final destination.
 - a. If cattle are to be unloaded at any point other than final destination the driver must contact shipper to make arrangements to maintain program conformance.
3. If the cattle loaded are less than full truck load, the driver will produce and sign his procedure to segregate and/or clearly visually identify cattle on different manifests.

C. After shipment:

1. A complete copy of the shipping documents will retained by the supplier (shipper).
2. All documentation will be maintained for a three years.
3. VB will inform the final destination of any updates to the official PVP Certificate as applicable.

V. Attachments:

None



Approved Product Listing List

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	NHTC	VB-NE3	
COCCIDIOSTATS			
Amprolium	YES	YES **	** See Supplier Training
Corid (Amprolium)	YES	YES **	** See Supplier Training
Deccox (Decoquinatate)	YES	YES **	** See Supplier Training
Decoquinatate	YES	YES **	** See Supplier Training

Group/Name	NHTC	VB-NE3
ANTIBIOTICS		
All FDA Approved and Licensed Antibiotics	Yes	No

VACCINES

All FDA Approved and Licensed Vaccines	Yes	Yes
--	-----	-----

FEED ADDITIVES

Aureomycin	Yes	No
Bovatec (Lasalocid)	Yes	No
Chloratetracycline	Yes	No
Lasalocid	Yes	No
Melangesterol Acedate (MGA)	No	No
Monensin	Yes	No
Rumensin (Monensin)	Yes	No
Tylan	Yes	No
Optaflexx (Ractopamine Hydrochloride)	No	No
Zilmax (Zilpaterol Hydrochloride)	No	No

PROBIOTICS AND ELECTROLITES

Dextrose 50%	Yes	Yes
Dextrose 50% Solution	Yes	Yes
Dextrose Solution	Yes	Yes
Dextrose Solution 50%	Yes	Yes
Entrolyte H E	Yes	Yes
Good Start Calf Bolus	Yes	No
Good Start Calf Paste	Yes	No
Nursebate ASAP	Yes	Yes
Probios 3Rs Bolus for Calves (1 White+1 Pink)	Yes	Yes
Probios 3Rs Bolus for Calves (1 White+2 Pink)	Yes	Yes
Probios 454 Feed Granules	Yes	Yes



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Group/Name	NHTC	VB-NE3
Probios Bovine One Oral Gel for Ruminants	Yes	Yes
Probios Dispersible Powder	Yes	Yes
Probios Feed Granules	Yes	Yes
Probios Fresh Cow Rumens Drench	Yes	Yes
Probios Max	Yes	Yes
Probios Microbial Calf Pac	Yes	Yes
Probios Oral Boluses for Ruminants	Yes	Yes
Probios Plus Natural E Bovine One Oral Gel	Yes	Yes
Probios TC	Yes	Yes
Resorb	Yes	Yes

PARASITICIDES

Altosid IGR	Yes	Yes
Atroban DeLice Pour On	Yes	Yes
Avenger Incesticide Tags	Yes	Yes
Boss Pour On (ISP)	Yes	Yes
Clean Up Pour On	Yes	Yes
Cydectin Injectable Solution	Yes	Yes
Cydectin Pour-On	Yes	Yes
Cylence Pour-On Insecticide	Yes	Yes
Dectomax Injectable Solution	Yes	Yes
Dectomax Pour On	Yes	Yes
Dominator Incesticide Tags	Yes	Yes
Double Barrel VP Incesticide Tags	Yes	Yes
Dsafeguard Dewormer 92g Paste	Yes	Yes
Durasect II Long-Acting Livestock Pour-On	Yes	Yes
Durasect Long-Acting Livestock Pour-On	Yes	Yes
Ivermectin injection	Yes	Yes
Ivermectin pour-on	Yes	Yes
Ivomec 1% Injection	Yes	Yes
Ivomec Eprinex pour on	Yes	Yes
Ivomec Plus Injection	Yes	Yes
Methoperene	Yes	Yes
Noromectin Injection	Yes	Yes
Noromectin Plus Injection	Yes	Yes
Noromectin Pour On	Yes	Yes
Panacur	Yes	Yes
Permectin CDS Pour On	Yes	Yes



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Group/Name	NHTC	VB-NE3
Promectin Injection for Cattle and Swine	Yes	Yes
Promectin-B pour on for cattle	Yes	Yes
Saber Extra Insecticide Ear Tags	Yes	Yes
Saber Pour-On Insecticide	Yes	Yes
Safeguard Dewormer	Yes	Yes
Stand Guard Pour On (Elanco)	Yes	Yes
Synergized De Lice Pour On	Yes	Yes
Ultra Boss Pour On (ISP)	Yes	Yes
Ultra Pour On (ISP)	Yes	Yes
Valbazen	Yes	Yes
Y Tex Brute Pour On	Yes	Yes
Y Tex Incesticide Tags	Yes	Yes

IMPLANTS

Component E-C	No	No
Component E-C with Tylan	No	No
Component E-H	No	No
Component E-H with Tylan	No	No
Component E-S	No	No
Component E-S with Tylan	No	No
Component TE-200	No	No
Component TE-200 with Tylan	No	No
Component TE-G	No	No
Component TE-G with Tylan	No	No
Component TE-H	No	No
Component TE-H with Tylan	No	No
Component TE-IH	No	No
Component TE-IH with Tylan	No	No
Component TE-IS	No	No
Component TE-IS with Tylan	No	No
Component TE-S	No	No
Component TE-S with Tylan	No	No
Component T-H	No	No
Component T-H with Tylan	No	No
Compudose	No	No
Duralease	No	No
Encore	No	No
Ralgro	No	No



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Group/Name	NHTC	VB-NE3
Ralgro Magnum	No	No
Revalor-200	No	No
Revalor-G	No	No
Revalor-H	No	No
Revalor-IH	No	No
Revalor-IS	No	No
Revalor-S	No	No
Revalor-XS	No	No
Synovex C	No	No
Synovex Choice	No	No
Synovex H	No	No
Synovex Plus	No	No
Synovex S	No	No
Synovex T120	No	No
Synovex T40	No	No
Synovex T80	No	No

REPRODUCTIVE PRODUCTS

	No	No
Cystorelin	No	No
Eazi-Breed CIDR	No	No
ECP (estradiol cypionate)	No	No
EstroPLAN Injection	No	No
Estrumate	No	No
Factrel	No	No
Lutalyse	No	No
Melangesterol Acetate (MGA)	No	No
MGA 200 Premix	No	No
MGA 500 Liquid Premix	No	No
Ovacyst	No	No
Oxytocin Injection	No	No
Prostamate	No	No

OTHER PHARMACEUTICALS

Acepromazine	Yes	Yes
Atropine Sulfate Injection 15 mg/mL LA	Yes	Yes
Atropine Sulfate LA 15 mg/mL	Yes	Yes
Banamine Injectable Solution	Yes	Yes
Blood Stop Powder	Yes	Yes



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Group/Name	NHTC	VB-NE3
Bovine Ecolizer	Yes	Yes
Bovine Ecolizer +C20	Yes	Yes
Carmilax Bolets	Yes	Yes
CARMILAX Powder	Yes	Yes
Colostrx	Yes	No
Colostrx 130 Colostrum Replacer	Yes	No
Colostrx Plus	Yes	No
Dexamethasone 2 mg Injection	Yes	Yes
Dexamethasone Solution	Yes	Yes
Dexium Injection	Yes	Yes
Entrolyte	Yes	Yes
FlunixiJect	Yes	Yes
Flunixin Injection	Yes	Yes
Flunixin Meglumine Inj.	Yes	Yes
Iodine Disinfectant	Yes	Yes
Iodine Tincture 2.0%	Yes	Yes
Iodine Tincture 7%	Yes	Yes
Iodine Wound Spray	Yes	Yes
Iodine Wound Spray 1.0%	Yes	Yes
Laxade Bolus	Yes	Yes
Laxade Powder	Yes	Yes
Lidocaine HCl Injectable-2%	Yes	Yes
Magnalax Bolus	Yes	Yes
Magnalax Powder	Yes	Yes
Poloxalene (bloat product)	Yes	Yes
Re-Covr Injection	Yes	Yes
Rompun 20 mg/mL Injectable	Yes	Yes
Therabloat	Yes	Yes
Tripelennamine HCL	Yes	Yes
Tripelennamine HCL Injection	Yes	Yes



Shipping Document

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(406) 867-Beef (2333)
Fax: 888-500-0903

Head Count in Shipment:

General Information		
Shipping Date:	Anticipated Receiving Date:	
Origin		
Owner/Representative:		
Phone:	Cell:	
Address:		
Destination		
Owner/Representative:		
Phone:	Cell:	
Address:		
Shipping/Truck(s)		
Shipping Company(ies):		
Number of Trucks:		
PVP Program Information (Check all that apply)		
<input type="checkbox"/>	NHTC "Cattle Meet EV Program Requirements for the EU"	
<input type="checkbox"/>	VB-NE3	
<input type="checkbox"/>	Age and Source	
<input type="checkbox"/>	Cattle Care and Handling	
<input type="checkbox"/>	Calf Management	
Description of Cattle		
Visual Identification (Check all that apply)		
<input type="checkbox"/>	EID Tags	Range of Tag Numbers:
<input type="checkbox"/>	Panel Tags	Color(s):
<input type="checkbox"/>	Brand	Description:
<input type="checkbox"/>	Other	Description:
Hide Color(s):		
Other Information:		



Shipping Document

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Driver Responsibilities

Cattle Verified as NHTC:

- 1) If cattle are to be unloaded prior to the final destination I (the driver) will contact the producer and make arrangement for segregation, and feed so as to maintain program conformance.
- 2) If the number of cattle on this load does not fill the truck and I plan to load other cattle:
 - a. I have provided a signed affidavit describing my segregation procedures.

As the driver of this load of cattle I understand the cattle have been verified through a USDA PVP approved program as designated on this form. I also understand my responsibility to maintain conformance.

Driver Signature	Truck Number	Date
1)		
2)		
3)		
4)		
5)		
6)		
7)		
8)		

I, _____ am the present owner/agent for the identified animals and have directly controlled all relevant practices applied in their raising. I do affirm that the animals covered by this shipping document have never been fed or treated with hormonal growth promotants while under my control.

SIGNATURE _____ **DATE** _____

WARNING: Persons willfully making false, fictitious, or fraudulent statements or entries are subject to fine or imprisonment as prescribed by Title 18 U.S. Code 1001.



Shipping Document

209 S. 19th Avenue Suite 3
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Fax: 888-500-0903

Driver Responsibilities

Cattle Verified as VB-NE3:

- 1) If cattle are to be unloaded prior to the final destination I (the driver) will contact the producer and make arrangement for segregation, and feed so as to maintain program conformance.
- 2) If the number of cattle on this load does not fill the truck and I plan to load other cattle:
 - a. I have provided a signed affidavit describing my segregation procedures.

As the driver of this load of cattle I understand the cattle have been verified through a USDA PVP approved program as designated on this form. I also understand my responsibility to maintain conformance.

Driver Signature	Truck Number	Date
1)		
2)		
3)		
4)		
5)		
6)		
7)		
8)		

I, _____ am the present owner/agent for the identified animals and have directly controlled all relevant practices applied in their raising. I do affirm that the animals covered by this shipping document have never been fed or treated with hormonal growth promotants, antibiotics, or animal/avian by-products (as applicable) while under my control.

SIGNATURE _____ **DATE** _____

WARNING: Persons willfully making false, fictitious, or fraudulent statements or entries are subject to fine or imprisonment as prescribed by Title 18 U.S. Code 1001.



Feed Manufacturer Affidavit

NHTC / VB-NE3

209 S. 19th Avenue Suite 3
Bozeman, MT 59718
(406) 867-Beef (2333)
Fax: 888-500-0903

Company Name: _____ **Date:** _____

Address: _____

Phone Number: _____ **Email:** _____

This company produces products that contain Hormonal Growth Promotants (HGPs):

Yes No

This company produces products that contain Mammalian and/or Avian By-products:

Yes No

This company produces products that contain Antibiotics:

Yes No

If yes, then:

This company follows State and or Federal guidelines (FDA CGMP's; 21 CFR 225) for residue avoidance.

Yes No

Product feed labels provide an accurate listing of all ingredients and indicate the inclusion of Hormonal Growth Promotants (HGPs), Animal By-products, or Antibiotics when applicable.

I affirm all sales to customers are recorded and traceable to the batch of product manufactured for the order.

Company Representative: _____ **Title:** _____

Signature: _____